

Shasta LAFCO

Local Agency Formation Commission of Shasta County

1670 Market Street, Suite 244, Redding, CA 96001

Phone: (530) 242-1112 Fax: (530) 242-1113 Web: www.shasta.lafco.ca.gov

MINUTES

Special Meeting – June 29, 2006

(These Minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

CALL TO ORDER/ROLL CALL/INTRODUCTION/PLEDGE OF ALLEGIANCE/OPEN TIME

Chair Miller called the meeting to order at 10:05 a.m. in the Redding City Council Chambers, Redding, California.

Commissioners Present: Miller, Cibula, Langfield, Gover, Clarke, Webster
Commissioners Absent: Farr, Mathena
Staff Present: Amy Mickelson

Commissioner Webster led the Pledge of Allegiance. There were no requests to speak during Public Comment.

CHANGES OF ORGANIZATION AND/OR REORGANIZATIONS

Annexation: 06-04 Centerville CSD – Jones Annexation (Action): Ms. Mickelson presented the map and staff report. It was noted that this was an Annexation only – not a Sphere of Influence Amendment as incorrectly shown in the staff report heading. The proposal was to annex contiguous territory to Centerville CSD. The affected property is located at a southeastern portion of current District boundaries. The application was submitted by the CSD on behalf of the property owners. It consists of one 40.53 parcel which is planned for a four-lot residential development. The parcel currently has a ground water source that if of poor quality and irregular supply, often subject too limited or no water provision during the summer months. Centerville CSD prepared and adopted the Negative Declaration. Approval of the annexation was recommended by staff.

The agenda item was opened to Public Comment. No comment was submitted. The Commission considered the annexation. A motion was made by Commissioner Webster to approve the annexation as submitted. Commissioner Gover provided the second. The motion was approved by voice vote.

OPERATIONS AND ADMINISTRATION

Budget & Fiscal Affairs - FY 2005-06 4th Quarter Claims and Payroll Registers (Information) The Claims and Payroll registers were considered by the Commission. No formal action was necessary.

Risk Management Contract with the Special District Risk Management Authority, Including Formation of a JPA for services (Action) The Contract and JPA formation were discussed. It was noted that legal counsel did review the documents and approved them as to form. Commissioner Clarke moved to approve the contract and JPA formation and to grant the Chair the right of signature upon those documents. Commissioner Webster provided the second. The motion passed by voice vote.

Agreement with Staff Resources, Inc. to Provide Personnel Services (Action) The agreement with Staff Resources was presented and discussed. Staff noted that there were some concerns regarding benefit provision. The Staff Resources contact indicated to her (verbally) just a day prior to the meeting that for LAFCO to provide benefits to our employees, we would be bound to use their benefit package and provision. She noted that it was not anywhere in the written contract. The Executive Officer did receive a written termination option from the representation of Staff Resources that allowed LAFCO to opt out of the contract

with no notice if Staff Resources was unable to meet the insurance quote provided to us by SDRMA. Staff indicated that at that point, if the agreement with Staff Resources was not approved then LAFCO would be unable to employ an Executive Officer as of July 1st due to the lack of Worker's Compensation coverage. Commissioner Gover moved approval of the agreement. Commissioner Clarke provided the second. The motion was approved by voice vote.

Agreement with Shasta County Auditor for Deposit/Holding and Claims Services (Action) Staff noted that as of the meeting date, no agreement had been determined by the Auditor. Previous discussions with the Auditor centered on not needing a written agreement, but that the Assistant Auditor and the CAO's office believed that an agreement was necessary. Staff was to follow up on the issue and provide an update and possible agreement at the August meeting.

Approval of LAFCO Personnel Policies (Action) This item was referred to the Independence Committee for further review and recommendation to the full Commission.

COMMISSIONER ANNOUNCEMENTS

There were no announcements made.

STAFF ANNOUNCEMENTS

The Executive Officer reminded Commissioners about the upcoming CALAFCO conference. She noted the registration materials needed to be returned to the Shasta LAFCO office for payment.

CLOSED SESSION

The Commission convened to Closed Session at 10:45 to discuss Public Employee Appointment: Executive Officer, pursuant to Government Code Section 54957

CLOSED SESSION REPORT

At 12.41 Chair Miller reported that the Commission voted unanimously to contract with Amy Mickelson for Executive Officer services, and delineated those services and compensation by contract.

ADJOURNMENT

There being no further business, Chair Miller adjourned the meeting at 12:42 am.

Amy Mickelson
Executive Officer

Date

Commissioners

Patricia "Trish" Clarke (County) • John Mathena (City) • Mark Cibula (County)
Dan Gover (At Large) • Larry Farr (City) • Darren Langfield (Special Districts) • Lynn Miller (Special Districts)
Alternates: Vacant (Special Districts) • Keith Webster (City) • Linda Hartman (County) • Jeff Edwards (At Large)

Chairman: Lynn Miller • Vice Chairman: John Mathena